

# Excursion Authorisation Form

*Moving Bodies @ Mt Kuring-gai*

This form must be signed by a parent/guardian or an authorised nominee for each child who will be attending the excursion. Please complete the empty field, sign and return to the service via email or provide a hard copy to the centre.

Child 1 – Full name	
Child 2 – Full name	
Child 3 – Full name	
Reason child is to be transported	To go to <i>Moving Bodies @ Mt Kuring-gai</i> on an excursion as part of the vacation care program.
Date of excursion	Monday July 13 <sup>th</sup> , 2026
Departure address	164/174 Kissing Point Rd, Turrumurra NSW 2074
Destination address	10/2 Marina Cl, Mount Kuring-gai NSW 2080
Activities to be undertaken	
Means of transport	Private Bus Bus company is North Sydney Bus Charter
Departure time	9:30am
Return time	1:30pm
Anticipated number of children	50 children
Anticipated number of educators	8 Staff members
Anticipated number of adults/volunteers	NA
Ratio of educators to children	1: 8
Any requirements for seat belts or safety restraints under the law	Seatbelts must be worn by all passengers on the bus.
What to bring	Bag, hat, drink bottle, morning tea and lunch.
Additional information	Online waiver link <a href="https://www.movingbodies.com.au/consent/">https://www.movingbodies.com.au/consent/</a>

## Permission:

I hereby give permission for the child/children listed above to attend the excursion detailed in this excursion authorisation. I agree to provide my children with the “what to bring” items listed above. I understand that a risk assessment and bus route maps for this excursion will be available for viewing at the centre on the day of the excursion and that the service has written policies and procedures for excursions and the safe transportation of children. These are all available on request.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: / /2026